

SYMBIOSIS OPEN EDUCATION SOCIETY

Founder: Prof. Dr. S. B. Mujumdar M.Sc. Ph. D.

(Awarded Padma Bhushan by President of India)

SYMBIOSIS CENTRE FOR DISTANCE LEARNING

Date: 22 Jun 2021

Ms. Annie Sharma (202101336) B33 Sector 44 Noida

Gautam Buddha Nagar, Uttar Pradesh, India - 201301 Phone No. 9654370883 / 9654370883

Dear Student,

Welcome to Symbiosis Centre for Distance Learning!

We congratulate you for enrolling to our Post Graduate Diploma in Business Administration. Given below is important information of program delivery and services. For any additional information please contact us on 020-66211000.

1. Registration Details:

Admission Status: Confirmed Registration No.: 202101336 Program End Date: 30 Jun 2025

2. Activation of Student Login:

3. Enclosures:

Only if your admission status is <u>Confirmed</u> you will get with this admission letter your SCDL student Identity Card. Students whose admission status is <u>Provisional</u> shall be provided with their SCDL student Identity Card only after they comply with submission of deficient document and their admission status gets confirmed.

4. Program Fees :

Can be paid either online via www.scdl.net through student login or via Demand Draft, drawn in favour of "The Director, SCDL, Pune" payable at Pune along with Program Fee Payment Form (available in your student login) to Pune office only. You must quote your Registration Number and Name, Contact Numbers, program enrolled for, on all future communication with SCDL & the Fee Type on the reverse side of each Demand Draft being sent to SCDL. Use ball-pen only, to mention the details on the reverse side of the Demand Draft.

5. e-Prospectus and Hand Books :

Read carefully all the detailed guidelines, policies and timelines of activities related to admissions, academics & evaluations, in the e-Prospectus, Student Handbook and Exam Handbook (available in your student login).

Once your admission is "Confirmed" and you have paid your Full Fees, you will be able to avail following Student Services and Learning facilities: Online Classes, Online Faculty interaction, E-Library and E-Learning, e-Books or Self Learning Material, Online Assignments, Personal Contact Programs and access to book slots for Computer Based Examinations.

I assure you that you will thoroughly enjoy the program with us and I also hope that you are ready to take on the challenges that your program has to offer!

Best Regards,

Dr. Swati Mujumdar

Director, Symbiosis Centre For Distance Learning